



Indian Institute of Skiing and Mountaineering, Gulmarg
(A Subordinate office of Ministry of Tourism, Govt. of India)

Tender No: IISM-25(POL)2/2020-21

Dated: 24. 09. 2021

NOTICE INVITING TENDER (NIT)

For and on behalf of President of India, sealed tenders are invited by the Principal, Indian Institute of Skiing & Mountaineering, Gulmarg from authorized retail outlet dealers for supply of **High Speed Diesel (HSD)** during winter's months at **"Indian Institute of Skiing and Mountaineering (IISM), Gulmarg and Srinagar, UT J&K"**. **The estimated cost of the tender is Rs.70.00 Lakhs.** Firms willing to participate in the tender may download the tender documents from <http://www.iismgulmarg.in>. The tender will close on 11th October, 2021 (Monday) at 11.00 am at IISM Office, House No.183 A, Kursoo Rajbagh, Srinagar-190008 and will be opened on the same day at 3:00 PM at IISM, Srinagar.

Sd/-
Principal in-charge
IISM, Gulmarg



About IISM

Indian Institute of Skiing and Mountaineering (IISM), Gulmarg is the magnificent institute building has about 40 rooms with washrooms, two restaurants, one conference hall, ski Hire Shop equipped with imported equipments, store rooms, gym, plant room with two centrally heating system and 11000 KV transformer with control panels, Generator Room with Two DG Sets of 140 KV and 82 KV Capacity and a Kitchen. Indian Institute of Skiing & Mountaineering conducts various courses here both in summer and winter. The Cable Car and Chair-Lifts are the main attractions of this hill resort. It has the highest cable car in the world which goes to 14000 ft above sea level. A snow festival is organized around Christmas every year during which different activities of sports and culture are conducted on the fresh snow.

The Institute had been attracting a large number of trainees as well as tourists not only from within the country but throughout the world.

Adventure Courses

Adventure Training is very important aspect of our education to develop those traits of personality in our youth which are not possible in the protected environments of schools & colleges. The Institute conducts various adventure courses in different fields as follows:-

1. Snow Skiing.
2. Water Skiing.
3. Para-gladding/Para Motors.
4. Parasailing.
5. Hot Ballooning,
6. White Water Rafting/Canoeing.
7. Mountaineering etc.

These courses and activities not only train our youth but also entertain the tourists who come to Gulmarg and makes Kashmir as exciting adventure destination in the world.

A. INVITATION OF TENDER

For an on behalf of President of India, sealed tenders affixed with revenue stamp of Rs.2/- value, are invited by the Principal, Indian Institute of Skiing & Mountaineering (IISM), Gulmarg from authorised dealers of Oil Companies (IOCL/ HPCL/ BPCL) for supply of HSD at IISM, Gulmarg during winter months as per terms and conditions mentioned below. Interested authorised dealers fulfilling all terms and conditions may participate and submit their tenders as per details given here under :-

- | | | |
|---|----------|---|
| i. Date & time for sub mission of Tender | : | 11th of October, 2021 11.00 am (Wednesday) |
| ii. Date & time for opening of tender | : | 11th of October, 2021 3.00 pm (Wednesday) |
| iii. Place of opening of tenders | : | Indian Institute of Skiing & Mountaineering (IISM), House No. 183 A, Kursoo Rajbagh, Srinagar. |

The tender/ tenders received after the cut of date/ time notified above shall not be accepted.

B. FEE FOR TENDER DOCUMENTS

The fee for tender documents will be **Rs 1,000/-** (Rupees One Thousand Only). This fee shall be paid in the form of Demand Draft drawn in any Nationalized/ Scheduled, Commercial Bank, in favour of **“Pay & Accounts Officer, Ministry of Tourism”** payable at **Srinagar, UT Jammu & Kashmir**. This fee is **Non-Refundable** and shall be submitted along with the Technical Bid of the Tender Document.



C. ESTIMATED COST

The total estimated cost of the Tender is **Rs. 70.00 Lakhs**.

D. EARNEST MONEY DEPOSIT

An Earnest Money Deposit (EMD) should be submitted in the Technical bid of the tender, without which the tender shall be invalid. The amount of EMD will be **Rs.70, 000/-** (Rupees Sixty Thousand Only) payable in the form of CDR pledged to the **“Principal IISM”** payable at **Srinagar, UT Jammu & Kashmir**.

In case of unsuccessful bidder, the EMD will be released to them against written application without any interest accrued thereon at the earliest and after the acceptance of the contract by the successful bidder.

In case of successful bidder, after acceptance of the work order, the EMD shall be refunded on receipt of the Performance Bank Guarantee (PBG) of amount equivalent to EMD from any nationalized/scheduled commercial bank, drawn in favour of **“Principal IISM”** enforceable at **Srinagar, UT Jammu & Kashmir** shall be deposited in IISM for safeguarding the interest in all respects.

The EMD or PBG will be released against written application after successful completion of the contract.

E. GENERAL TERMS AND CONDITIONS

Only those bidders who fulfill the following terms and conditions may submit their bids:-

- a. Firms willing to bid for the above mentioned supply must have minimum experience of three years for supplying POL to central Government organizations in snow bound areas like Gulmarg.
- b. The Company Firm must have gross turnover of **Rs.70.00 lakhs** during the last three financial years duly certified by the Chartered Accountants(CA).
- c. Tender with overwriting, alternations will not be considered. **Only typed/printed quotations** will be accepted. The bidder should number each page and sign in each page of the tender documents along with the Official Seal/ Stamp.
- d. The rates should be quoted FOR delivery at IISM Gulmarg. For uniformity rates can be quoted as on the date of quotation 01st. October, 2021. No insurance or any other charges/ taxes shall be paid on the quoted rates.
- e. Tender should mention the delivery guarantee within two days on receipt of orders irrespective of the any obstruction failing which a penalty of 1% per day of indented value will be imposed and supply will be purchased from the local market for which instant payment will be made by the bidder.
- f. The decantation directly from tank lorry to our storage tanks is not possible and the tanker does not reach to storage tanks after snowfall as such the same is to be done by the bidder through motor from a long distance.
- g. The payment will be released on submission of bills after satisfactory delivery. No advance payment will be made. No interest or other charges will be paid on payments if any, delayed sometimes due to



administrative reasons. Recovery of TDS/ GST etc. as admissible under rules will be effected.

- h.** On failure of quality and quantity test the vehicle will be detained at the cost of the vendor till the action deemed suitable by the Principal is taken.
- i.** The tender should reach to the Office of Principal, IISM, House No. 183 A, Kursoo Rajbagh, Srinagar on or before 11th October, 2021 at 11.00 am. No tender will be accepted after the cut of date & time.
- j.** The Competent Authority of IISM, Gulmarg reserves the right to reject all or any tender without assigning any reason thereof.



F. MANDATORY DOCUMENTS TO BE SUBMITTED

The bidders are required to submit the following self-certified copy of documents along with the **Technical Bid**. The documents are:-

- a. Certificate of Registration of firm.
- b. Proof of office address (telephone bill, electricity bill etc.)
- c. Trade license
- d. **An undertaking by the Agency for Acceptance & Compliance of all terms & conditions mentioned in this tender.**
- e. Details of Bank Account of the firm. A cancelled cheque of the account of the firm to be enclosed.
- f. PAN Card.
- g. Service Tax /GST Registration Number
- h. Annual Turnover Certificate of last 03 financial years duly certified by the Chartered Accountants.
- i. Income Tax Return and Audited Balance Sheet of the last 03 financial years.
- j. Non-relation certificate with the employees of IISM, Gulmarg on the letterhead of the firm.
- k. Not blacklisted certificate in the form of affidavit.

G. TYPE OF BIDS TO BE SUBMITTED

The bidders are required to submit **Two Types** of sealed bids along with necessary and supportive documents. They are:-

1. The **first sealed bid** should be superscripted with “**TECHNICAL BID**” and should contain the following along with their list:-
 - a. Tender documents fee as mentioned at point no. **B**
 - b. Earnest Money Deposit (EMD) as mentioned at point no. **D**
 - c. Mandatory Documents as mentioned at point no. **F**

The format of ‘Technical Bid’ to be submitted on the letterhead of the bidder is given as at **ANNEXURES-I**.

2. The **second sealed bid** should be superscripted with “**FINANCIAL BID**” and should contain an only the signed “**Service Charge Percentage Sheet**”. The format of Financial Bid to be submitted on the letterhead of the bidder is given as at **ANNEXURES-II**.

The **Technical** and **Financial bids** should be placed in a Big Sealed Envelope which should be superscripted with “**Tender for supply of HSD providing at IISM Gulmarg**” and should be addressed to **The Principal, Indian Institute of Skiing and Mountaineering (IISM) Srinagar, House No 183, Kursoo, Raj Bagh, Srinagar, J & K Pin: 190008 Tel / Fax: 0194 - 2312749**.



H. BID OPENING AND EVALUATION

All the bids will be opened and evaluated as per standard procedure & time, date and place as mentioned above by a committee constituted by the Competent Authority of IISM, Gulmarg in the presence of the participating bidders, if any. Only one authorized representative from each bidder will be allowed to attend the bid opening and evaluation process on submission of the Authorization Letter. In case the date fixed for opening of bids is subsequently declared as holiday by the government or the office remains closed on that day for any other reason, the bids will be opened on next working day. The time and venue will remain unaltered. The committee will open and evaluate the 'Technical Bids' of the bidders.

The 'Financial Bids' of only those bidders who qualify in the 'Technical Bids' shall be opened. In case of a tie in the Financial Bid the lowest bidder will be selected on the basis of the following conditions in sequence:-

- a. Numbers of years of experience to supply POL to Govt. organizations.
- b. Annual turnover during the last financial year.

The Competent Authority of IISM, Gulmarg reserves the right to disqualify any or all the bids without assigning any reasons thereof.

I. SIGNING OF CONTRACT

The selected bidder(s) shall be required to enter into a contract with IISM, Gulmarg within 7 (seven) days of the award of the contract or within such extended time period as may be specified.

J. PENALTY FOR NON-PERFORMANCE OF THE CONTRACT

There will be a levy of an appropriate penalty upon the firm for non-performance of the contract and violation of any terms & conditions of the contract. The extent and amount of penalty will be decided by the competent authority of IISM, Gulmarg which will be binding upon the bidder.

K. PAYMENT TERMS

The firm will raise/ submit invoice in duplicate after satisfactory delivery of supplies in the name of **Principal, Indian Institute of Skiing and Mountaineering (IISM) , Gulmarg.**

L. AMENDMENTS & WITHDRAWL OF TENDER DOCUMENTS

The competent authority of IISM, Gulmarg reserves all the rights for the amendment & withdrawal of the tender documents. The amendment & withdrawal of the tender documents may be done by issuing corrigendum/addendum. Any corrigendum/addendum issued in this regard will be intimated through proper notice.



ANNEXURE-I (FORMAT OF TECHNICAL BID)
(To be submitted on letterhead of the firm)

To:

The Principal,
Indian Institute of Skiing and Mountaineering (IISM) Srinagar,
House No 183, Kursoo, Raj Bagh, Srinagar, J & K Pin: 190008

Sub: Submission of Technical Bid for supply of HSD.

Ref: Your Tender No. IISM-25(POL)2/ 2020-21/03 dated: 24. 09. 2021.

Sir,

In response to your tender mentioned above, the Technical Bid of our firm for supply of HSD at **IISM, Gulmarg** are submitted herewith along with the following mandatory documents as mentioned in the tender documents.

SL NO	DOCUMENTS NEED TO BE SUBMITTED	WHETHER ATTACHED (Tick YES/NO)		Ref. Page No.	RELEVANT DETAILS	REMARKS
		YES	NO			
01	Tender Document fee	YES	NO		DD No: Date: Bank Name: Amount: Rs 1,000/- In Favour of: Pay & Accounts Officer, Ministry of Tourism Payable at: Srinagar, J&K	
02	Earnest Money Deposit (EMD)	YES	NO		DD No: Date: Bank Name: Amount: Rs.70,000/- In Favour of: IISM, Srinagar-Main A/C Payable at: Srinagar, J&K	



SL NO	DOCUMENTS NEED TO BE SUBMITTED	WHETHER ATTACHED (Tick YES/NO)		Ref. Page No.	RELEVANT DETAILS	REMARKS
		YES	NO			
03	Details of Bank Account of the firm. A cancelled cheque of the account of the firm to be enclosed.	YES	NO			
04	PAN Card	YES	NO			
05	Service Tax /GST Number	YES	NO			
06	Annual turnover certificate of last 03 financial year duly certified by the Chartered Accountants	YES	NO			
07	Income Tax Return and Audited Balance Sheet of the last 03 financial year	YES	NO			
08	Non-relation certificate with the employees of IISM, Gulmarg on the letterhead of the firm	YES	NO			
09	Not blacklisted certificate in the form of affidavit.	YES	NO			
10	An undertaking by the Agency for Acceptance & Compliance of all terms & conditions mentioned in this tender.	YES	NO			

Thanking you,

Yours faithfully

Name and Signature of authorized signatory

Date:-

(Seal of the firm)



ANNEXURE-II (FORMAT OF FINANCIAL BID)
(To be submitted on letterhead of the firm)

To:

The Principal,
Indian Institute of Skiing and Mountaineering (IISM) Srinagar,
House No 183, Kursoo, Raj Bagh, Srinagar, J & K Pin: 190008

Sub: Submission of Financial Bid for Supply HSD.

Ref: Your tender no. IISM-25(POL)2/ 2020-21/03 dated: 24. 09. 2021.

Sir,

In response to your tender mentioned above, our firm will be pleased to supply HSD at **IISM, Gulmarg**. Our quote is as under:-

SL NO.	Name of Item to be provided	Prevailing market rate as on 01/10/2021	Discount offered P/L
01	High Speed Diesel		

Thanking you,

Yours faithfully

Name and Signature of authorized

signatory Date:-

(Seal of the firm)